



THE REPUBLIC OF UGANDA

MINISTRY OF TRADE, INDUSTRY AND COOPERATIVES

**REPORT OF THE INFORMATION MEETING HELD AT THE MINISTRY
OF TRADE INDUSTRY AND COOPERATIVES AS PER THE
TENDERING PROCESS OF THE BEZ**

21ST JUNE 2019

SMALL BOARDROOM, MTIC



RIIP II: A program supported by COMESA with funds from the



European Union

1.0 INTRODUCTION

Uganda adopted a Border Export Zone Program (BEZ) in 2010 to address its constraints as a landlocked country and improve her competitiveness in the regional market especially with regard to the supply of agricultural and non-agricultural products to her neighbors. With Regional Integration Implementation Program Project II support, numerous activities have been undertaken towards operationalization of this Program. Activities include; promotion of value addition, mobilizing and training of stake holders on trade and trade related issues, the establishment of clusters, and preliminary activities for the infrastructure construction; activities such as, preparation of designs, bills of quantities, documentation and currently advertisement/call for bids for the construction etc.

In respect to construction, the Ministry held an information meeting on the 21st June 2019 at the Ministry board preceding the compulsory site visits to be held on the 24th June 2019 at all sites. The meeting was attended by 24 participants from different companies

1.2 COMMUNICATION FROM THE CHAIRPERSON (MR. KAMUKAMA STEVEN PC RIIP II)

The chair welcomed participants to the meeting thanking them for honoring the invitation in the tender dossiers, the chair further stressed that the bids are expected in a period of 30 days and in the afternoon, bids will be opened. The chairperson informed the meeting that in line with the tender documents provided, the Ministry had to hold an information meeting on the 21st June 2019 which is not compulsory and subsequently hold site visits on the 24th June 2019 that will be compulsory to attend.

The chair called upon the bidders and participants to ask and inquire on any unclear information that they may want the Ministry to clarify.

1.3 QUESTION AND RESPONSES

The participants asked the following questions

- i. Whether a company registered in Uganda and owned by foreigners qualify
Only companies registered or incorporated in Uganda qualify and are advised to bid but should pay attention to the selection criteria
- ii. Whether a company can bid for more than one site
It was clarified that bidding is only for one site per company

- iii. Requirements in respect to ownership of the machinery
The company bidding should show proof of ownership of the machinery or confirmation for hiring the machines
- iv. When are the site visits scheduled
The site visits are scheduled to take place on the 24th June 2019 starting at 10:00Am at each site
- v. Clarification on how to fill the identification form
Only the cover page of the identification form should be filled and leave out the tables
- vi. Whether the project pays Value Added Tax (VAT) or its exempted
The project is VAT exempted but while bidding the companies must show the VAT on the financials
- vii. To share the contacts of the lead persons from the Ministry per site
The contacts were shared

It was noted to the participants that whereas the information meeting was optional, the sites visits are compulsory and will participants will be given certificates.

Conclusion

There being no any other question, the meeting was adjourned at 13:00pm.

Chairperson

Mr. Kamukama Steven, PCO
Project coordinator RIIP II

Secretary

Mr. Kasirye Julius, SCO
BEZ Component Manager

Signature.....

Date.....

Signature.....

Date.....